

REGISTRATION IS OPEN!



15th Annual Michigan Teen Conference Take Charge!

Wednesday-Thursday June 19-20, 2019
at Saginaw Valley State University

Early arrival evening of Tuesday, June 18

**Download brochure at www.michfed.org • Register at this link:
<https://www.surveymonkey.com/r/MTC2019registration>**

Promote this event with foster youth and secure funding now!
Funding sources: YIT • MYOI • Private fund raising



Find the conference
on Facebook:

<https://www.facebook.com/MichiganTeenConference>



and Twitter:

<https://twitter.com/MiTeenConf>

2019 Michigan Teen Conference

Take Charge!

Do you know a youth in Foster Care or Independent Living or Young Adult Voluntary Foster Care who needs to learn about money management, employment, educational opportunities, health and wellness, or housing? If you do, then help them begin the registration process for the **2019 Michigan Teen Conference**.

Youth must be ages 14 to 23 and in Foster Care or Independent Living or Young Adult Voluntary Foster Care. Youth with an open Juvenile Justice case, and no Abuse/Neglect case, are eligible to attend the conference if they are YIT eligible. In order to be YIT eligible, the youth has to be placed in an eligible placement under the supervision of MDHHS (see FOM 950 for further details).

If attendees are under the age of 18, a chaperone **MUST** attend the conference with them and accompany them at all times. Caretakers of the youth and professionals who work with teens are also invited. Attendees will sharpen their understanding of what is available and required for foster youth to make the challenging transition to adult life.

WHAT ATTENDEES HAVE SAID ABOUT THE MICHIGAN TEEN CONFERENCE:

- Everything was spot on!
- Inspiring
- I like this, I would love to come again.

WHAT I LIKED BEST ABOUT THE CONFERENCE:

- Talking to people who want to help us
- Meeting other kids
- Variety of speakers
- Useful information
- Activities
- Everything!

Preliminary Schedule

(SUBJECT TO ADJUSTMENT)

Tuesday evening, June 18

5:00 PM – 6:30 PM	DINNER available
5:00 PM – 9:00 PM	Early check-in for residence hall
5:00 PM – 9:00 PM	Early check-in for conference
6:00 PM – 10:00 PM	Recreation/entertainment options

Wednesday, June 19

7:00 AM – 8:30 AM	BREAKFAST
9:00 AM – 10:00 AM	Check-in for residence hall
9:00 AM – 10:00 AM	Check-in for conference
10:00 AM – 10:30 AM	OPENING REMARKS
10:30 AM – 11:30 AM	GATHERING: HEALTH AND MENTAL HEALTH
11:30 AM – 12:00 PM	Break
12:00 PM – 1:00 PM	LUNCH
1:00 PM – 2:00 PM	WORKSHOP A
2:00 PM – 2:15 PM	Break
2:15 PM – 2:30 PM	GATHERING: OVERVIEW
2:30 PM – 4:30 PM	TEEN PANELS/RESOURCES FOR LIFE
4:30 PM – 5:00 PM	GATHERING: RECAP AND EVENING PLANS
5:00 PM – 6:00 PM	DINNER
6:00 PM – 10:00 PM	Recreation/entertainment options SVSU campus tour (time to be confirmed)

Thursday, June 20

7:00 AM – 9:00 AM	BREAKFAST
7:30 AM – 9:00 AM	Check-out for residence hall
9:00 AM – 10:00 AM	GATHERING: FINANCIAL SUPPORTS
10:00 AM – 11:00 AM	WORKSHOP B
11:00 AM – 11:15 AM	Break
11:15 AM – 12:00 PM	GATHERING: HOUSING
12:00 PM – 1:00 PM	LUNCH
1:00 PM – 2:00 PM	TALENT VARIETY SHOW
2:00 PM – 3:00 PM	CLOSING SESSION
3:00 PM – 4:00 PM	Closing and prizes



Find the conference
on Facebook!

<https://www.facebook.com/MichiganTeenConference>



and
Twitter:

<https://twitter.com/MiTeenConf>

Frequently asked questions

Do I need a chaperone? YES! All youth under the age of 18 must have a chaperone at all times, including overnight.

A minimum of one adult chaperone to three youth is required throughout the conference. Dorm rooms sleep up to four individuals; therefore, same-sex chaperones will be needed. Each online youth registration must identify a chaperone.

What is a chaperone responsible for? Chaperones are required to supervise up to three youth under age 18 attending the conference. A *signed agreement for each chaperone attending must be submitted.* The agreement form is provided with this brochure and explains the chaperone's responsibilities throughout the conference. One chaperone per form; copy as needed.

Do I need to sign a consent form? Yes, a *signed consent form for each youth attending must be submitted.* The consent form is provided with this brochure; one youth per form; copy as needed.

How much does it cost to attend? The **registration fee** is \$160 for each registrant (\$90 for each chaperone) and includes: all workshop materials; dinner and evening activities on Tuesday; breakfast, lunch, dinner and evening activities on Wednesday; and breakfast and lunch on Thursday. Fees must be paid prior to attending the conference. **Overnight room charges** are in addition to the registration fee (see separate question). Registrations submitted after May 30, 2019, require an additional \$25 per person.

Are there funding sources that can help pay for my registration? YES!

- County **Youth In Transition (YIT)** funds can be used to pay for the youth and chaperones to attend the conference, including travel costs and overnight room. YIT funds can be accessed through the local MDHHS foster care worker.
- This conference is an **Approved Asset Training**, thus, county **Michigan Youth Opportunities Initiative (MYOI)** funding CAN be used to pay for youth to attend the conference. If your county has MYOI, consult your MYOI Coordinator for funds.
- If youth are not eligible for YIT or MYOI funding, workers are encouraged to assist youth in raising funds to cover their cost of attending.

Where do I sleep? Overnight accommodations will be available in on-campus dorm rooms for youth and their chaperones. Bring an alarm clock, fan, pillow and toiletries. Linens and towels are provided. Alternatively, **off-site hotel locations are available nearby at participants' own expense** (see inset for suggestions). See page 5 for dorm room costs.



What if I have to cancel my registration? All cancellations must be submitted in writing. Those received and verified on or before June 1, 2019, will be refunded, less a \$25 fee per registrant. No refunds will be issued after June 1, 2019. If you are unable to attend, please notify Kristy Watson at Samaritas in Grand Rapids—(800) 886-5776—if you will send someone in your place.

Am I liable for any damages I may cause?

YES, you are financially responsible for any damages incurred by yourself to any portion of the facilities in use by the conference. You are also agreeing to be responsible for abiding by SVSU campus rules and local laws for the duration of the conference. You will need to sign an SVSU Camp Agreement and Behavioral Expectations form, both provided in this brochure.

Area hotels. It is highly recommended that youth and their chaperone stay in the dorm on campus so youth can experience college campus living. **Overnight expenses for youth and chaperones off-campus are not eligible for YIT funding.**

IMPORTANT: Youth and chaperones are expected to stay together in the same overnight room.

If you prefer overnight accommodations in a nearby hotel, options are available. Reservations and payment must be made directly with the hotel. Reserve your room early to assure space is available (tax is additional). **Full payment for hotel is the responsibility of the person/group. No hotel charges will be paid by the conference.**

Special Michigan Teen Conference rates are offered at:

Fairfield Inn and Suites

5200 Fashion Square Blvd
Saginaw MI 48604
989-797-6100

Conference rate: \$85 per night plus tax

Holiday Inn Express

2501 Tittabawassee Rd
Saginaw, MI 48604
989-792-7500

Conference rate: \$99 per night plus tax



June 19-20, 2019
at Saginaw Valley State University

The **Michigan Teen Conference** is offering the opportunity for businesses, programs and individuals to support teens as they prepare to exit foster care and become successful adults! As a sponsor, you will have the opportunity to promote your business and let your community know how **youth-friendly** your services are.

Please consider which sponsor option(s) best suit your budget and interest area for support. **If you have questions or another idea for sponsorship, please contact Conference Planning Committee Chair Laura Mitchell. She can be reached at limitc@samaritas.org and (616) 222-6074.**

Organization/company name:
Contact person:
Title:
Mailing address:
Phone:
Fax:
Email:
Website:

Major sponsor options

All MAJOR SPONSORS will receive:

- Recognition in printed materials and signage.
- Full-page ad in the conference program.
- Opportunity to provide sponsor's pre-printed material (brochures, coupons, etc.) for each conference bag.

Each level coincides with specific conference expenses as identified below.

<input type="checkbox"/>	Diamond – \$5,000 • Keynote presenter
<input type="checkbox"/>	Gold – \$2,500 • Padfolios provided to each attendee • Meals • Conference room rentals
<input type="checkbox"/>	Silver – \$1,000 • T-shirts • Conference meeting room rental fees • Printing of programs and signage

Supportive sponsor options

All SUPPORTIVE SPONSORS will receive:

- Recognition in printed materials and signage.

<input type="checkbox"/>	Inspirational leader – \$750 • Drawstring backpacks for youth • Tote bags for chaperones
<input type="checkbox"/>	Energizer – \$500 • Water bottles • Snacks and refreshments
<input type="checkbox"/>	Motivator – \$200 • Youth registration fee • Activities • Prizes/giveaways
<input type="checkbox"/>	Cheerleader – \$ <input type="text"/> • Conference expenses as needed

Conference program support messages

Your message of support will appear in the printed conference program and may include company logo and camera-ready digital artwork but no corporate "advertising." Company logo will appear on signage.

- FULL PAGE – \$150** Artwork size 7.5"w x 10"h
- HALF PAGE – \$75** Artwork size 7.5"w x 4.75"h
- QUARTER PAGE – \$40** Artwork size 3.5"w x 4.75"h

Total amount due: \$

All sponsors must provide camera-ready artwork (logo) in hi-resolution digital format (jpg, pdf, eps, gif or tiff) no later than **May 30, 2019**. Email the file to **Laura Mitchell, limitc@samaritas.org**.

Scan/email completed form to
MichiganTeenConference@samaritas.org

Send payment no later than May 30 to conference fiduciary:
Samaritas, 207 E. Fulton, 4th Floor • Grand Rapids MI 49503

Questions? Email **MichiganTeenConference@samaritas.org**
or contact Kristy Watson at Samaritas in
Grand Rapids, (800) 886-5776

Registration is online only at this link:

<https://www.surveymonkey.com/r/MTC2019registration>

Registrations and full payment
 must be received by Samaritas by May 30, 2019.

Steps for registration

1. Online registration requires:
 - YOUTH*: name, age, gender, interest in campus tour, # times youth has attended MTC, # nights in dorm room
 - CHAPERONE: Name and contact information, # nights in dorm room
 - ADDITIONAL ADULT(S): Names and contact information, # nights in dorm room
 - CONTACT PERSON: Name and contact info.

***A separate online registration entry is needed for EACH YOUTH; corresponding CHAPERONE information must be repeated for each youth.**

2. In addition to online registration, the following forms—provided in this brochure—will need to be signed and submitted:
 - Chaperone & Onsite Contact Agreement
 - Youth Consent to Use of Name or Photo or Interview
 - SVSU Camp Agreement
 - SVSU Behavioral Expectations for Camp and Conference Participants

Scan/email attachments By May 30 to **MichiganTeenConference@samaritas.org**
 OR send the attachments to: **Samaritas, 207 E. Fulton, 4th Flr, Grand Rapids MI 49503** OR fax them to **(616) 356-5779**

3. Payment is required prior to the conference. Registration fee includes all workshop materials; dinner and evening activities on Tuesday; breakfast, lunch, dinner and evening activities on Wednesday; and breakfast and lunch on Thursday. Fees must be paid prior to the conference.

Registration cost:
 Per chaperone: \$90
 Per youth: \$160
 Per adult: \$160
 After May 30: Add \$25 to each registration

On-campus dorm room:
 Two nights per person: \$46
 One night per person: \$23

County Youth In Transition funds can be used to pay for youth and chaperones to attend the conference, including travel costs and overnight room. YIT funds can be accessed through the local MDHHS foster care worker. If your county has MYOI, consult your MYOI Coordinator for funds.

Cancellation policy

All cancellations must be submitted in writing. Written cancellations received and verified on or before June 1, 2019, will be refunded, less a \$25 fee. No refunds will be issued after June 1, 2019. If you are unable to attend, please email MichiganTeenConference@samaritas.org or notify Kristy Watson at Samaritas in Grand Rapids—(800) 886-5776—that you will send someone in your place.

Liability policy:

By registering to attend the conference, you are agreeing to be financially responsible for any damages incurred by yourself to any portion of the facilities in use by the conference. You are also agreeing to be responsible for abiding by SVSU campus rules and local laws for the duration of the conference.

Questions about registration

Email **MichiganTeenConference@samaritas.org** or call Kristy Watson at **(800) 886-5776**

Questions about the conference

Contact **Tanya Maki, tmaki@samaritas.org, (517) 395-2334, (877) 660-6388**



Early arrival evening of Tuesday, June 18
Conference on Wednesday-Thursday, June 19-20, 2019

Location: **Saginaw Valley State University**

Chaperone & Onsite Contact Agreement
– Signatures Required

As a chaperone responsible for up to three youth throughout this conference, I attest to the fact that I have read, understand, and agree to abide by all of the following procedures and protocols:

- **I will provide supervision for my assigned youth AT ALL TIMES during:**
 - general and workshop sessions;
 - meals and break times;
 - recreational activities (offered both Tuesday and Wednesday evenings)
- **I will provide supervision, as needed, during night-time hours in the dormitory rooms.**
- As a chaperone, **my primary role** is to provide supervision of my assigned youth and **to help these youth learn and enjoy themselves** at the conference. This is a new experience for many of the teens, and I understand that I am their key resource and leader.
- **As a role model for the youth**, my positive attitude and enthusiasm will greatly enhance the youths' experiences at the conference. **I will help my assigned youth decide which breakout sessions will best suit their needs; I will participate with my assigned youth in presentations, workshops and activities and encourage the youth to listen to instruction, try new things and be open to new experiences.**
- I understand that **this signed agreement must be provided by May 30** (see note below).
- I will officially **"check in" at the Chaperone/Onsite Contact Station** upon arrival at the Registration area of the conference.

- I understand that **cell phones should be turned off** or placed on vibrate during all sessions.
- I understand that **overnight accommodations** for youth and chaperones will consist of an **on-campus dorm room** and that we will need to **bring any desired alarm clocks, fans, pillows and toiletries**; linens and towels are provided.
- I understand that **smoking can occur ONLY in designated areas assigned by campus.**
- I understand that **I must secure all oral medicines, prescription and non-prescription medicines, in their original containers**, or keep them on my person at all times. (Please do not leave unsecured medicines in the dormitory.)
- I understand that **conference location and parking information will be emailed** to me at the email address provided below.

Chaperone's printed name:
Chaperone's cell phone:
Chaperone's email address:
SIGNATURE of CHAPERONE:
Date signed: ____/____/____
Agency name:
SIGNATURE of AGENCY SUPERVISOR or AGENCY DIRECTOR:
Date signed: ____/____/____

IMPORTANT

Please keep one copy of this signed Agreement for your organization's records.

This signed form must be EMAILED to **MichiganTeenConference@samaritas.org** no later than **May 30, 2019**, or FAXED to Samaritas (attention Kristy Watson) at **(616) 356-5779**.

Michigan Teen Conference Youth Consent to Use of Name or Photo or Interview

Intended use: **Michigan Teen Conference** Dates: **June 18-20, 2019**

- REGISTRATION:** I give my permission to the Michigan Teen Conference and its Planning Committee to use my name and information about myself and the circumstances of my relationship with the Michigan Teen Conference for registration tracking prior to and during the conference, and accounts receivable billing after the conference, as deemed appropriate by the Conference Planning Committee.
- OVERNIGHT ACCOMMODATIONS:** I give my permission to the Michigan Teen Conference and its Planning Committee to use my name and information about myself and the circumstances of my relationship with Michigan Teen Conference for room assignment and monitoring at the designated residence hall at Saginaw Valley State University.
- MEDIA USE:** I release the Michigan Teen Conference and its Planning Committee from any liability relating to the use of my name, likeness, words and/or voice or information about the circumstances of my relationship to the conference. I understand that I will not be paid for the use of my name, and that I do not have the right to inspect or further approve the use to which my name, likeness, words and/or voice may be applied. Unless I opt out by checking a box or boxes below, I consent to use of any or all of the following:
- My portrait, picture, video image, photograph or any reproduction or likeness of me [check here to opt out]
 - Quotation of my remarks [check here to opt out]
 - Audio recording of my voice [check here to opt out]

Youth's Name (please type or print legibly):	Youth's Signature:
Youth's Address:	Daytime Phone:
Agency Name or MDHHS County Office:	
Personal Representative for Minor Child:	
Name of Personal Representative (please type or print legibly)	
Signature of Personal Representative:	Date:

For recipients of Department of Health and Human Services-funded services, this permission expires on **12/31/19**. **This consent form is required for all youth who attend the Michigan Teen Conference for items that are identified above with a check mark.** Other items of consent are at the sole discretion of the person legally responsible for the youth. Please see box at the right for list of persons responsible to sign this consent.

Children's Foster Care Manual
FOSTER CARE – RELEASE OF INFORMATION
Consent for Release of Information to Others
FOM 722-4 (page 3 of 5)

Type of Care/Legal Status	Authorizing Party
Temporary court ward	Court/judge or parent/legal guardian
Permanent court ward	Court/judge
State ward (Act 220)	MDHHS monitor*
State ward (Act 296)	MDHHS monitor*
Voluntary foster care	Parent/legal guardian
MCI-O	MDHHS monitor*
OTI foster care	Sending state authority/court
Child placed out of state	Michigan authority supervising child
*For this conference only	

IMPORTANT

Please keep one copy of this signed Agreement in the youth's file.

This signed form must be EMAILED to
MichiganTeenConference@samaritas.org
no later than **May 30, 2019**, or FAXED to Samaritas
(attention Kristy Watson) at **(616) 356-5779**.

Behavioral Expectations for Camp and Conference Participants

Saginaw Valley State University welcomes many camp and conference groups to campus each year for a variety of educational and recreational programs. In order to ensure constructive and enjoyable visits that are compatible with the University environment, the following expectations have been established. These expectations are standards of behavior required of all participants of camps and conferences hosted at SVSU.

- Do not tamper with fire alarms, fire-fighting equipment, elevators, or other safety/ security equipment. If a fire alarm is intentionally triggered without just cause, the individual may be responsible for charges up to \$300.
- Housing of supervisors must be dispersed evenly throughout the building.
- Supervisors are required to monitor the campers use of the elevators in the building. If campers are misusing elevators, supervisors are responsible for disciplining the abuser. Appropriate measures should include: Forbidding further use of elevators or expulsion from residence hall.
- Vandalism, including defacing or destroying University property or the property of others, will not be tolerated. An inspection will be made by housing personnel to assess damages to rooms. Campers will be expected to pay for damage to facilities, even after leaving the campus. Report any room damage immediately.
- If excess cleanup is required in the dining room or other facilities on campus, the group may be charged a clean-up fee.
- At least one (1) adult supervisor (per 20 campers) must be designated to monitor group behavior during each meal period. The Dining Hall Manager must be advised of the name of this supervisor at the beginning of each meal period.
- Do not remove screens from windows.
- All furnishings must remain in assigned room/area.
- For safety, no throwing balls or other objects within 50 feet of any residential facility. No sports are permitted in hallways or courtyards.
- No prank or harassing phone calls.
- When dressing/undressing, it is expected that window blinds will be closed.
- No pets.
- Rowdy or inappropriate behavior, excessive noise, harassment or hazing will not be tolerated and are grounds for dismissal.
- Once a key is issued, there cannot be any room changes unless the conference staff and housing office is notified and authorizes the room change.
- Room must be maintained as orderly and clean, including trash removal. No littering.
- No members of the opposite sex in the residence hall rooms except for parents, guardians, and staff.
- Report any concerns to a staff member immediately.
- Meal cards are needed and must be presented for all meals.
- If you are 13 yrs old or younger, you must be accompanied by an adult chaperone during camp free time and transitions.
- Obey all curfews, light out rules, and quiet hours from 10 pm - 10 am.
- Participants may not leave campus without permission of the group leader.
- When leaving your room, be sure the lights are off, water is off, and all entrance and bedroom doors are locked.
- Keys must be turned in as directed by camp/conference staff before you leave. (Lost key charges apply).
- No playing of musical instruments in the vicinity of residence halls.

Failure to comply with the stated regulations may result in penalties including warning, parental notification, loss of privileges, and dismissal from the program depending on the nature of the violation. In the case of dismissal, group leaders will notify parents or guardians who will be responsible for picking up the dismissed participant immediately.

Camp / Conference Participant Signature Date

Parent / Guardian Signature Date
(If participant is under 18 years old)

Saginaw Valley State University • 7400 Bay Rd. • University Center, MI 48710 • (989) 964 4000

IMPORTANT

Please keep one copy of this signed Agreement for your organization's records.
This signed form must be EMAILED to **MichiganTeenConference@samaritas.org**
no later than May 30, 2019, or FAXED to Samaritas (attention Kristy Watson) at **(616) 356-5779**.